

International Vasa Previa Foundation, Inc.

Executive Committee Meeting Minutes for 12 June 2006

Executive Committee members present:

- Amy Brown Gaghagen, President
- Victoria Goldstein, Treasurer / PR Committee Chairperson
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson

Debi Pederson, Vice President was not present

IVPF Committee chairpersons present:

- None

Others present:

- None

Meeting began at 4:05 pm GMT (10:05 am CST)

The Executive Committee minutes from 15 May 2006 were unanimously approved.

The last IVPF monthly members' meeting took place 7 June at 7pm CST (1am GMT). No one attended.

Agenda:

- Officer Reports
- Treasury Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Old Business
- New Business

Officer Reports:

- President
 - No report given.
- Vice President
 - Debi Pederson was not present but sent her resignation to Amy Gaghagen in advance of the meeting stating personal and health reasons for her resignation.
- Secretary
 - No report given.
- Treasurer
 - USA
Donations and interest: \$ 30.15

- Expenses: \$ 684.95
- Total cash on hand: \$ 49,166.19
- In-kind donations: \$ 0.00
- Thank-you notes sent to donors: 0
- UK
 - Donations and interest: £ 14.75
 - Expenses: £ 250.00
 - Total cash on hand: £ 604.39
 - In-kind donations: £ 0
 - Thank-you notes sent to donors: 0

Membership:

- Phil Millard is in the process of upgrading the Forum. Upgrades are not online yet.

Public Relations:

- Press release about new Oyelese article has been written and forwarded to Cindy and Amy for review. Victoria will send to the media and Cindy will send to the IVPF email lists and participating members.

Research:

- No report given.

Fundraising:

- Communities Health Charities: Ad for employees has been created and approved for use by CHC.
- 1 order of 5 pens, 1 order of 5 wristbands, and 2 orders for 1 Lucas angel pin each have been processed.
- 10 of "Victoria's Secrets" cookbooks have been printed and shipped to Cindy Paris for inclusion in the IVPF store. Victoria is donating \$2.50 each of the cost of the printing. Total cost to the IVPF = \$67.00.
- Thanks to the efforts of Bea Saver, IVPF has received an additional 1000 wristbands at no cost due to the color being slightly off with the first batch. This new batch is of the original color. Victoria will hang onto the wristbands for the time being and help fill the orders because the storekeeper is preparing to move house.
- Victoria will draft an email about the new walk date and information for the captains.

Education Committee Report:

- **Wycombe General Hospital event:** 17 May 2006 at 10 am GMT. Daren Samat will be giving a talk on his vasa previa experience.
- **5th World Congress in Fetal Medicine** 25-29 June 2006, Barcelona Spain: http://www.fetalmedicine.com/wcfm_intro.htm Daren is still working on getting an application for this event.
- **National Childbirth Trust (NCT) Conference** 1-2 July 2006, Brighton, England: http://events.nct.org.uk/event_info?event=2 IVPF is scheduled for this event. Daren Samat will attend.
- **Challenges in Antenatal Screening & Pregnancy Care** 17 July 2006, London. Daren will look into the details. <http://www.arc-uk.org/conference.html> Flyer for event: <http://www.arc-uk.org/arc-conference.pdf>

- **International Society of Ultrasound in Obstetrics and Gynecology (ISUOG) 16th World Congress** 3-7 September 2006 in London, England. <http://www.isuog2006.com/> Rooms for Phil and Amy have been booked. Hotel costs for Phil and Amy are £ 1245.50.
- **Fetal Medicine Foundation of America (FMFA)**
<http://fmfaus.meetingpro.info/registrants/MasterSeries06/MasterSeries06.htm> Next event is 3-5 November in New York. After that is 30 November - 3 December in Ft. Lauderdale which Victoria will be attending.
- **APGO is the Association of Professors in OB/GYN (APGO-CREOG)**
<http://www.apgo.org/home/> CREOG is part of ACOG. It is the Council on Resident Education in OB/GYN. http://www.acog.org/departments/dept_web.cfm?recno=1 March 2007, Salt Lake City, UT. A doctor at the ACOG conference suggested IVPF attend. Amy will write to the contact about an application.
- **American College of Obstetricians and Gynecologists (ACOG) Conference**, San Diego, CA, USA, May 2007: <http://www.acog.org/acm/program/welcome.cfm>
- **Mailing:** Mailing has been proofed, printed, and put into the appropriate mail systems. Jerome Group will be able to handle the mailing of all the pieces of the mailing at a cost of \$1.03 per piece to the individual countries that we don't have large numbers of pieces for. This has been approved and a check for \$2,259.53 has been sent to Jerome Group for postage. We ran out of reprints of the study. Jerome substituted copies of the study abstract for the 400 we were short. Samples have been received by Victoria and Cindy in the mail and look great! Cindy will send one to Amy as she received 2. Jerome Group still to bill IVPF for the job, but some of it has changed because we ran out of the study reprints and they had to print copies of the study abstract for 400 pieces of the mailing due to the length of time it takes to get additional reprints from the publisher.
- 500 reprints of the ACOG study have been ordered 5 May at a total cost of \$679.00. Cindy will call to check on the order.
- Emails from 2 doctors requesting information have been received. An internal medicine doctor in Thailand lost a child to vp and wants to know the risk of his wife having it again. The other is an OB from Spain and is requesting information on handling the case as well as information on how often vp "corrects" itself and if this is possible. Victoria has written to the OB and contacted Dr. Oyelese for advice. Cindy will write to the other doctor.

Support Committee Report:

- No report given.

Nominating Committee Report:

- No report given.

Old Business:

- Lehman Grant: Amy is working on completing this project.
- CHC application: Ad has been developed, submitted, and approved.
- Directors Insurance: Other requests for firm quote(s) have been sent out to additional companies.
- Medical Advisory Board: Amy is drafting invitations.
- Referral links to Professor Nicolaidis <http://www.fetalmedicine.com/> and <http://www.fetalmedicine.com/f-fmc.htm> on the IVPF website as a website referral: This item has not been actioned yet.
- Newsletter: Jeannette is working on this.

- DMOZ Open Directory Project: Debi's application for the editor position was not approved. She will check why. They did not give a reason.

New Business:

- It was moved and duly seconded to reimburse Victoria \$67.00 for the cost of 10 copies of the "Victoria's Secrets" cookbook to be sold in the IVPF store. Motion passed unanimously.
- Bea Saver has offered to donate 10% of all sales originating from the IVPF website to the IVPF. It was agreed to put this information on the website next to the TimeSavers link and in the store.
- It was suggested that IVPF have beach bags, water bottles, and fitness packs to sell at the larger walks. Victoria will send information on these items to Cindy and Amy for review.

The next regular IVPF Executive Committee meeting will take place on Monday 10 July 2006 at 4:00 pm GMT (10:00 am CST, 11:00 am EST).

Meeting Adjourned at 5:00 pm GMT (11:00 am CST)