

International Vasa Previa Foundation, Inc.

Executive Committee Meeting Minutes for 17 October 2005

Executive Committee members present:

- Amy Brown Gaghagen, President
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson, Acting Education Committee Chairperson

Debi Pederson, Vice President was not in attendance.

Victoria Goldstein, Treasurer / PR Committee Chairperson was not in attendance but gave Cindy Paris her proxy in advance.

IVPF Committee chairpersons present:

- None

Kathy Blades, Support Committee chairperson was not in attendance

Beth Farman-Farmaian, Research Committee chairperson was not in attendance

Jacqueline Mullikin, Fundraising Committee chairperson was not in attendance

Others present:

- None

Meeting began at 16:29 GMT (10:29 AM CST)

Executive Committee Minutes from 3 October 2005 were unanimously approved for archival and distribution.

The last IVPF Monthly Members Meeting took place at 7pm CST on Wednesday, 5 Oct 2005. Cindy Paris hosted. No one attended.

Agenda:

- Officer Reports
- Treasury Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Old Business
- New Business

Officer Reports:

- President
 - No report given.
- Vice President
 - No report given.

- Secretary
 - It has been suggested to the Secretary by a participating member that IVPF purchase Directors insurance. Secretary suggests this item be considered by the IVPF Board of Directors during the Board Meeting in January. It was agreed to look into this.
- Treasurer
 - A participating member suggested that IVPF put the bulk of its money in an interest bearing account. After some discussion it was agreed that Amy Gaghagen would look into the options available at the bank, specifically money market verses savings account as the money needs to remain accessible.
 - USA
 Donations and interest: \$ 200.00
 Expenses: \$ 0.00
 Total cash on hand: \$ 66,733.15
 In-kind donations: \$ 0.00
 Thank-you notes sent to donors: 0
 - UK
 Donations and interest: £ 0.00
 Expenses: £ 0
 Total cash on hand: £ 839.64
 In-kind donations: £ 0
 Thank-you notes sent to donors: 0

Membership:

- Jennifer Howard volunteered to help with moderating tasks in the Vasa_Previa email group. She's been set up as approvals moderator and is being trained.
- It was noted that the Vasa_Previa email group calendar hasn't been updated in a while.

Public Relations:

- No report given.

Research:

- Beth Farman-Farmaian's move from London to California has finally been completed and their new son, Alexander Richard was born on 19 September! She is excited to get back in the IVPF swing of things.

Fundraising:

- Cindy Paris and Jeannette Schwartz met on 4 October regarding information needed by Lehmann Brothers regarding a grant request that was submitted by Darin Spurgeon for the IVPF. Jeannette was furnished with the information she needs to write the request and will contact us if she needs more information.
- Bracelets will be available soon in the IVPF store. A photo link to the store of the fundraising bracelets will be placed on the main IVPF page, hopefully this week. There are still a few of the 2003 cards available in the store. A new holiday card was planned for 2005 called "Nathan's Tree", but the artwork isn't ready to produce and sell this year.
- In conjunction with holiday cards, it was noted that the artist Max declined IVPF's request to create a holiday card from one of his angel paintings, but instead offered to donate a piece of artwork for an auction. This had been reported in the past.

Education Committee Report:

- This committee needs a chairperson because performing this function presents a hardship on the current acting chairperson.
- Pending: Canadian hospital list for mailing still to be purchased. Info packet will be sent out to USA, UK, and Canadian hospitals as soon as list is complete and printing bids for materials is approved. Victoria and Cindy will seek bids on this project with estimated numbers, as definite numbers are not available at this time for the UK. Currently no numbers are available at all for NL and Australia.
- Pending: Friends of Missouri Midwives Womens' Expo is on 29 October in St. Louis, MO. IVPF is registered for this event. Cindy Paris will staff.
- Fetal Medicine Foundation of America is sponsoring an OBGYN Ultrasound meeting in New York - 4-6 November 2005, also in Ft. Lauderdale, FL 1-4 December. Victoria Goldstein-Macadar will staff the event in Florida. IVPF will not be attending the NY event. It was suggested that IVPF contact the organization to see if we can have an unmanned booth at the NY event.

Support Committee Report:

- No report given.

Nominating Committee Report:

- Nominating Committee nominated Amy Brown Gaghagen, Cynthia Balota Paris, Victoria Goldstein Macadar, Debi Pederson, Phil Millard, Karen Peters, and Meredith Kirby for IVPF Directors for calendar year 2005. Letters have gone out to nominees. To date Amy, Victoria, Phil, and Cindy have accepted.
- Laura Key resigned from this committee due to personal family issues.
- It was suggested and agreed that the committee chairperson send out a message to the IVPF participating membership asking for additional volunteers for this committee.

Old Business:

- None.

New Business:

- A motion was made to approve Jennifer Howard as IVPF participating member. Said motion was seconded and unanimously passed.
- A motion was made to approve the suggestion that IVPF put the bulk of its money in an interest bearing account, with explicit details to be worked out as to the type of account. Motion was seconded and unanimously passed.
- A motion was made to put the suggestion that IVPF purchase Directors insurance, if reasonably priced, on the January Board Meeting agenda. The motion was seconded and unanimously passed.

The next regular IVPF Executive Committee meeting will take place on Monday 31 October 2005 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) in the IVPF Board Room.

Meeting Adjourned at 17:12 GMT (11:12 AM CST)