

# International Vasa Previa Foundation, Inc.

## Executive Committee Meeting Minutes for 8 August 2005

### Executive Committee members present:

- Amy Brown Gagghagen, President
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson, Acting Education Committee Chairperson
- Victoria Goldstein, Treasurer / PR Committee Chairperson

Debi Pederson, Vice President was not in attendance.

### IVPF Committee chairpersons present:

Jacqueline Mullikin, Fundraising Committee chairperson

Kathy Blades, Support Committee chairperson was not in attendance

Beth Farman-Farmaian, Research Committee chairperson was not in attendance

### Others present:

- Phil Millard

Meeting began at 15:59 GMT (09:59 AM CST)

Executive Committee Minutes from 25 July 2005 were unanimously approved for archival and distribution with one minor change.

The last IVPF Monthly Members Meeting was held 7pm CST on Wednesday, 3 Aug 2005. Victoria hosted. No members attended.

### **Agenda:**

- Officer Reports
- Treasury Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Old Business
- New Business

### **Officer Reports:**

- President
  - No report given.
- Vice President
  - No report given.
- Secretary
  - January's annual member meeting and Board meeting location needs to be set.
  - IVPF web address continues to be changed to IVPF.org on IVPF materials and web forms.
- Treasurer
  - USA  
Donations and interest: \$ 122.22  
Expenses: \$ 69.00  
Total cash on hand: \$ 48,467.30  
In-kind donations: \$ 29.78  
Thank-you notes sent to donors: 1
  - UK  
Donations and interest: £ 0.00  
Expenses: £ 0  
Total cash on hand: £ 839.64  
In-kind donations: £ 0  
Thank-you notes sent to donors: 0

### **Membership:**

- No report given.

### **Public Relations:**

- Press materials for Sophie's Walk are complete and being reviewed before being sent out to captains.

### **Research:**

- No report given.

### **Fundraising:**

- Walk location pages on the website continue to be updated to provide specific walk location, day, and time of local walks.
- It has been suggested that IVPF purchase the domain name SophiesWalk.org
- Sophie's Walk materials have gone out to the captains via postal mail and email.
- Fundraising awareness bracelets have been mailed to walk captains. Extras will be put on the IVPF store for sale at \$2.00 per piece (plus shipping), minimum purchase of 5.
- It was mentioned that this is last Executive Committee meeting before walk. Good luck was wished for all participating in the walk.

### **Education Committee Report:**

- This committee needs a chairperson because performing this function presents a hardship on the current acting chairperson. IVPF could use an additional help with website updates as well.
- Christie Rees' story has been uploaded to the IVPF website. Two more stories have been received for inclusion on the website. There are now 56 stories on the site with the survival rate

of submitted stories estimated to be over 65%, up from around 40% when the site started.

#### **Support Committee Report:**

- No report given.

#### **Nominating Committee Report:**

- Nominating chair person will convene this committee mid to late September for the purpose of nominating 2006 IVPF Directors.

#### **Old Business:**

- Canadian hospital list for mailing still to be purchased. Susan is working on compiling addresses for Excel list of 95 UK hospitals representing 150 or more births per year. Info packet will be sent out to USA, UK, and Canadian hospitals as soon as list is complete and printing bids for materials is approved. No action to report on this.
- ISUOG 15th World Congress on Ultrasound in Obstetrics and Gynecology taking place in Vancouver, Canada 25-29 Sep 2005: Still haven't heard back about a reduced fee for IVPF attendance. The question of IVPF attendance was discussed. It was regrettably agreed that IVPF would not participate in this event this year due to difficulties coordinating with ISUOG on a discount. It was agreed that the cost of attendance was too high without a discount. However, it was mentioned that ISUOG knows that vp can be diagnosed. They were one of our first and strongest supporters.
- Info packets for the SDMS meeting, pending authorization from them.
- Website for Sophie Isabelle Macadar has been started. Preliminary page with basic design is housed at <http://IVPF.org/sophie> Domain name has yet to be purchased. Thanks went to Jacqueline Mullikin for her work on Sophie's Tree for Sophie's website.
- St. Louis, MO, USA; was chosen for the IVPF Members and Board meetings taking place on 30 January 2006. Perton, Wolverhampton, England, UK; will be the location for January 2007, exact date to be set at a later time.
- Cindy and Phil will meet this week to discuss the set up of the new chat room.

#### **New Business:**

- A motion was made to cancel plans to attend ISUOG for reasons of cost at this late date. The motion was seconded, voted on, and duly passed.
- A motion was made for IVPF to purchase SophiesWalk.org for the Walk. The motion was seconded, voted on, and duly passed. Sophie's personal web site will be given another domain name.
- A motion was made to hold the 2006 annual IVPF Members and Board meetings in St. Louis, MO, USA on 30 January 2006. The motion was seconded, voted on, and duly passed.

**The next regular IVPF Executive Committee meeting will take place on Monday 22 August 2005 at 16:00 GMT (10:00 AM CST, 11:00 AM EST). Until further notice location of Executive Committee meetings will take place in Yahoo Instant Messaging Conference rooms as the Vasa Previa Chat Café is closed.**

Meeting Adjourned at 16:36 GMT (10:36 AM CST)