

International Vasa Previa Foundation, Inc.

Executive Committee Meeting Minutes for 6 June 2005

Executive Committee members present:

- Amy Brown Gaghagen, President
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson, Acting Education Committee Chairperson
- Victoria Goldstein, Treasurer / PR Committee Chairperson

Debi Pederson, Vice President was not in attendance.

IVPF Committee chairpersons present:

- None

Kathy Blades, Support Committee chairperson was not in attendance

Beth Farman-Farmaian, Research Committee chairperson was not in attendance

Others present:

- Phil Millard

Meeting began at 16:08 GMT (10:08 AM CST)

Executive Committee Minutes from 16 May 2005 were unanimously approved for archival and distribution.

IVPF Monthly Members Meeting was held 7pm CST on 1 June. No one attended but the hosts.

Agenda:

- Officer Reports
- Treasury Reports
- Chapter Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Old Business
- New Business

Officer Reports:

- President
 - No report given.
- Vice President
 - No report given.
- Secretary
 - No report given.

- Treasurer
 - USA
 - Donations and interest: \$ 25.00
 - Expenses: \$ 300.00
 - Total cash on hand: \$ 48,474.60
 - In-kind donations: \$0
 - Thank-you notes sent to donors: 0
 - UK
 - Donations and interest: £11.35
 - Expenses: £0
 - Total cash on hand: £839.64
 - In-kind donations: £0
 - Thank-you notes sent to donors: 0

Membership:

- No report given.

Public Relations:

- Carol continues to send out Press Kits to professional organizations, health professionals, hospitals, support groups, newspapers, television/news programmes, magazines, websites and baby experts across the UK. And continues to follow up by e-mail and snail mail those who have not responded.
- Article on Rebecca Prentice and vasa previa appeared in “The Scottish Daily Mirror”, “The Metro”, “The Dundee Courier”, and “The Daily Record” on 28 April 2005. Follow-up feature on her role as Mascot for Motherwell football club due to her vasa previa to appear following the final match of the season on 22 May.
- Vasa previa feature to appear in “The Hamilton Advertiser”; and “Lanarkshire Extra” on 19 May 2005.
- Carol sent a press pack and information to 2 new weekly publications in the UK last week.
- Information on vasa previa and interview extract of experience to appear on Dipex website. (Health/disease information website in the UK)
- Carol has written to and received responses from the Royal Colleges within the UK as follows as regards education/training for student medics:
 - Royal College of Pathologists: Do not issue and guidelines on VP.
 - Royal College of Surgeons: Does not provide information about VP in training or courses/materials and does not plan to do so in the near future. Offer courses aimed at general junior doctors, specialist registrars and consultants in surgical practice therefore not seen as appropriate.
 - Royal College of Nurses: They have passed her letter to their Headquarters in London for comment. Awaiting a reply.
 - Royal College of Obstetricians and Gynaecologists: note that Dr Oyelese’s research recommends the use of 3D ultrasound which is not available across the UK (which we were aware of anyway!) but stress that VP is a condition well known to obstetricians, “albeit very rare” and it is taught as part of the general training curriculum for obstetricians. Also note that VP is not mentioned as a specific item in the MOET (Managing Obstetric Trauma and Emergency Handbook) handbook although management of acute haemorrhage is covered in depth. This is to be brought to the attention of the authors.

- Carol has written to and received responses from a number of UK Universities regarding programmes of study (degree courses and diplomas) for student midwives. VP is mentioned in courses but not the management of the condition.
- Maintaining links with Baby Lifeline charity.
- Carol has given presentation to Supervisors of Midwives.
- Writing to “The Lancet”; re their neonatal survival series.
- Sent information on VP to the UK Obstetric Survey being undertaken by Oxford University in England and involving hospitals across the UK looking at rare obstetric conditions but no mention of VP - suggested this could be included in their field of study. Awaiting a response.
- Carol is attending the Annual Conference of Nursing and Midwifery Council in June.
- Carol has been invited to help formulate the Maternity Strategy for NHS Lanarkshire. She will attend her second meeting on 14 June.
- Carol is still trying to recruit lay members for NHS Lanarkshire Maternity Services Liaison Committee and organize meetings. (Lanarkshire Health Council ceased to exist as of 31 March 2005 and has been replaced by the Scottish Health Council which is part of NHS Quality Improvement Scotland or QIS. She is to be interviewed for lay representation in the new organisation but have also been kept on as a lay rep by NHS Lanarkshire as she is regarded as an expert lay representative.
- Carol will be attending her first meeting at Glasgow Caledonian University on Tuesday 31 May.

Research:

- No report given.

Fundraising:

- 1000 purple awareness bracelets saying “International Vasa Previa Foundation” for Sophie's Walk have been received.
- Next Walk meeting is scheduled for June 9th, also a Thursday at 9pm EST. Jacqueline will host.
- Walk location pages on the website have been updated to provide specific walk location, day, and time of local walks. Pictures from last year have been retained on each city page.
- Printing charges for the Sophie’s Walk brochure are too high. Correct numbers are on their way. The printer had added a process that we don't need (and charged for it). Will give them the go ahead to print when the new prices come in since the old ones were already approved.
- Registrations for Sophie’s Walk are slow coming in. It was noted that even the local captains haven't registered yet.

Education Committee Report:

- This committee looks for websites to post IVPF information.
- 500 brochures, 500 bookmarks, and 50 Journal articles were shipped via UPS on 20 May 2005 to the AIUM and were delivered (oh the joys of online tracking!) on 25 May 2005. They needed to reach the AIUM by 6 June to be included in the conference. AIUM has contacted IVPF stating they received the materials and that IVPF will have its own display table at the convention.
- Education Committee meeting scheduled for 1pm CST today.

Support Committee Report:

- No report given.

Nominating Committee Report:

- No report given.

Old Business:

- Canadian hospital list for mailing still to be purchased. Susan is working on compiling addresses for Excel list of 95 UK hospitals representing 150 or more births per year. Info packet will be sent out to USA, UK, and Canadian hospitals as soon as list is complete and printing bids for materials is approved.
- ISUOG 15th World Congress on Ultrasound in Obstetrics and Gynecology taking place in Vancouver, Canada 25-29 Sep 2005: IVPF is still in contact with them regarding reducing the registration fee.
- Info packets for the SDMS meeting, pending authorization from them.
- IVPF.org still to be purchased.

New Business:

- None

The next regular IVPF Executive Committee meeting will take place on Monday, 20 June 2005 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) in the Board room of the Vasa Previa Chat Café.

Meeting Adjourned at 16:39 GMT (10:39 AM CST)