

International Vasa Previa Foundation, Inc.

Executive Committee Meeting Minutes for 21 February 2005

Executive Committee members present:

- Amy Brown Gaghagen, President
- Debi Pederson, Vice President
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson, Acting Education Committee Chairperson

Victoria Goldstein, Treasurer / PR Committee Chairperson was not present.

IVPF Committee chairpersons present:

- None

Kathy Blades, Support Committee chairperson was not in attendance

Trina Perrone, Fundraising Committee chairperson was not in attendance

Beth Farman-Farmaian, Research Committee chairperson was not in attendance

Others present:

Phil Millard, IVPF Board of Directors Member

Meeting began at 16:04 GMT (10:04 AM CST)

Executive Committee Minutes from 7 February 2005 were unanimously approved for archival and distribution.

Agenda:

- Officer Reports
- Treasury Reports
- Chapter Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Old Business
- New Business

Officer Reports:

- President
 - No report given.
- Vice President
 - No report given.
- Secretary
 - No report given.

- Treasurer
 - Note: not all of the funds from Sophie's Walk are in yet.
 - It was requested and agreed that Cindy Paris receive a PayPal credit card to use when incurring IVPF expenses.
 - USA
 - Donations and interest: \$ 1,983.80
 - Expenses: \$ 318
 - Total cash on hand: \$ 47,714.58
 - In-kind donations: \$0
 - Thank-you notes sent to donors: 26
 - UK
 - Donations and interest: £0
 - Expenses: £0
 - Total cash on hand: £828.11
 - In-kind donations: £0
 - Thank-you notes sent to donors: 0

Membership:

- Debi Pederson to host monthly members meeting taking place in the general room of the Vasa Previa Chat Cafe on 2 March at 1 PM CST.

Public Relations:

- No report given.

Research:

- Research continues on UK, Netherlands, and Australian hospital lists for mailing. Susan McFadden is researching and adding the UK hospitals by hand as she hasn't been able to find a comprehensive list that includes addresses.
- Research Committee meeting took place on 8 February. New Research Committee chair it up to date and anxious for the database updates to be completed.

Fundraising:

- It was noted that IVPF has a Spanish guitar and a Peter Max item available for auction.

Education Committee Report:

- This committee looks for websites to post IVPF information on. Postings were made to Mothering.com, BabyCenter.com, womenshealthmatters.com, and ashermans.com.
- Laurinda Andrist, President of the Society of Diagnostic Sonography wrote back with information regarding medical diagnostic coding. She reports that coding for medical procedures is defined by the CPT Code book which is updated annually. CPT stands for Current Procedural Terminology and is a product of the American Medical Association. Codes are evaluated through the AMA's CPT Editorial Panel. She suggests we contact the American Medical Association for information regarding the process of establishing new codes. It is her understanding when codes are presented they are sponsored by one or more specialty medical societies. Her society has not been directly involved in the CPT Editorial Panel so she encourages us to work with the societies ACOG and other physician based organizations to achieve this goal.
- Yinka Oyelese MD, Kathy Blades, Cindy Paris, and Amy Gaghagen are tentatively scheduled to attend the AIUM's Annual Convention in Orlando, FL in June 2005. Dr. Oyelese's attendance

might be sponsored by his hospital. Kathy, Cindy, and Amy might be able to coordinate family vacations during this time, saving IVPF the costs of transportation for personnel and materials and lowering IVPF cost of room fees during the conference as they will have cars to transport them from a less costly nearby hotel. Cost of booth last year was \$500. Rooms that are 2.5 miles away are \$145 per night. Rooms for \$80 are about 4 miles away.

Support Committee Report:

- Two or three books on loss have been suggested for sale on the IVPF website. Links will be provided from the support section of the site.
- Information on complicated grief is being compiled.

Nominating Committee Report:

- No report given.

Old Business:

- None.

New Business:

- It was unanimously approved that Cindy Paris receives a PayPal credit card.

The next regular IVPF Executive Committee meeting will take place on Monday, 7 March 2005 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) in the Board room of the Vasa Previa Chat Café.

Meeting Adjourned at 16:35 GMT (10:35 AM CST)