

# International Vasa Previa Foundation, Inc.

## Executive Committee Meeting Minutes for 18 October 2004

### Executive Committee members present:

- Amy Brown Gaghagen, President
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson
- Victoria Goldstein, Treasurer / PR, and Research Committee Chairperson
- Debi Pederson, Vice President

### IVPF Committee chairpersons present:

- None

Kathy Blades, Support Committee chairperson was not in attendance

Marlou Van Dijck, Education Committee was not in attendance

Trina Perrone, Fundraising Committee co-chairperson was not in attendance

Sue Miller, Fundraising Committee co-chairperson was not in attendance

Meeting began at 16:07 GMT (10:07 AM CST)

Executive Committee Minutes from 4 October 2004 were unanimously approved for archival and distribution.

### **Agenda:**

- Officer Reports
- Treasury Reports
- Chapter Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Budget
- Old Business
- New Business

### **Officer Reports:**

- President
  - No report given.
- Vice President
  - No report given.
- Secretary
  - Secretary will be taking an informal leave of absence starting 15

November until 17 January, during the IVPF Executive Committee's annual holiday break. Victoria will handle communications during her absence and Teresa Spurgeon will be handling the Vasa\_Previa email group.

- Treasurer
  - Not all of the funds from Sophie's Walk are in yet.
  - USA  
Donations and interest: \$4,450.00  
Expenses: \$44.50  
Total cash on hand: \$41,808.52  
In-kind donations: 0  
Thank-you notes sent to donors: 96
  - UK  
Donations and interest: £0  
Expenses: £0  
Total cash on hand: £828.11  
In-kind donations: £0  
Thank-you notes sent to donors: 0

### **Membership:**

- Beth Worley MD has agreed to reactivate her subscription to the Vasa\_Previa email group. Beth will be an asset to the group, particularly when medical questions other than vasa previa are posed.
- Teresa Spurgeon has been installed as approvals and introductions moderator in the Vasa\_Previa email group. She will also handle the birthday calendar after needed updates are made.
- Teresa Spurgeon is currently being trained to handle basic incoming IVPF emails.
- This committee continues to provide routine maintenance and screen / welcome new subscribers to the email groups.
- This committee writes to people who contact the IVPF through its [info@vasaprevia.com](mailto:info@vasaprevia.com) email address and contact forms.
- This committee maintains records of contacts and IVPF members.

### **Public Relations:**

- Newsletter needs to be written.
- Photo for another city that participated in Sophie's Walk for Vasa Previa 2004 has been updated on the website. Two more cities have sent in photos and will be added to the website.
- Permission requested and granted to delete Sophie's Walk 2003 photo file from the IVPF ftp files in the interest of space. Files will be backed up and saved locally for future reference.
- IVPF is putting together a small mailing kit about vasa previa, and will get quotes on printing and mailing to hospital maternity units.
- The Discover Heath Channel featured vasa previa on its Special Deliveries television show on 17 October 2004. It was a complicated case of vasa

previa but had a good outcome by following proper management. Though IVPF had contacted DHC several times last year, the IVPF was not mentioned in the show. IVPF contacted DHC the night of the first showing, requesting they include information about vasa previa on their website. IVPF will contact them again, thanking them for featuring this case.

### **Research:**

- This committee needs a new chairperson.
- Response thanking IVPF Medical Advisory Board members for input on surgical in-vitro treatment of type 2 vasa previa has been drafted and submitted, approved, and sent.
- Response to Dr. Quintero, contact for clinic doing experimental type 2 vasa previa surgical in-vitro treatment has been submitted, approved, and sent.
- It was agreed that IVPF would consider a request for funding a small research project on vasa previa cases in a hospital in Vancouver, Canada provided the funding request is financially reasonable and feasible for IVPF. This study will be part of a paper being presented at the 2005 ISUOG taking place in Vancouver. The study's purpose is mainly statistical with an eye towards finding way of improving the prenatal diagnostic rate. IVPF will respond accordingly to the request.

### **Fundraising:**

- Training for new committee co-chairs: Co-chairs have been contacted. Awaiting availability of co-chairs. At this point, in the interest of time and availability of co-chairs, Secretary is drafting email training on IVPF policy. This training is half done at this point in time. Perhaps will do the same on specific Fundraising Committee objectives.
- Car Donation Program. Application papers have been received from donateacar.com and are being filled out.

### **Education Committee Report:**

- Meeting with Beth Anderhub, head of the ultrasound department at Forest Park Community College in St. Louis took place on 7 October 2004 and resulted in information regarding insurance coding and the development of a national ultrasound protocol. A letter to the President of the Society of Diagnostic Medical Sonography (SDMS.org) has been submitted, approved and sent. This contact's input on vasa previa issues would have a lot of pull and also heads up the committee that handles insurance coding. Letter addresses both issues.
- Marc Pivaudran offered pictures of his wife's placenta for IVPF use and publication on the website. He owns the copywrite and has informed his doctors that he will be doing this.
- Putting together a packet of information to mail to hospitals and will be getting bids on printing soon. Looks like it might be about 6,000 hospitals to start.
- IVPF in-service presentations: Awaiting to train Jenna and Julie on IVPF policy. Cindy is putting together an IVPF basic training by email. Mary

Guenthart, pending IVPF participating member volunteered to help in this area as well. We are still awaiting the finalization of the Medical Advisory Board, which has agreed to help put together an official IVPF presentation suitable for in-service programs. Letter to the IVPF Medical Advisory Board requesting their help in compiling inservice program materials has been drafted and submitted, approved, and sent.

**Support Committee Report:**

- No report given.

**Nominating Committee Report:**

- Amy Brown Gaghagen and Karen Peters have accepted their nominations to the IVPF Board of Directors.
- All seven nominees have accepted their nominations.

**Budget:**

- No report submitted.

**Tax Exempt Status:**

- No report submitted.

**Old Business:**

- It has been suggested that there are a number of free online testing CME credit programs available and that IVPF should look into this. It is possible that we may be able to use inservice and/or testing programs on these sites and offer CME credit, possibly with no cost to IVPF. It was agreed that IVPF will give the go ahead to the currently active members of the Medical Advisory Board on development of an IVPF inservice presentation. TABLED pending development of inservice program. Project under way.
- One of the local organizers of the ISUOG 2005 event occurring in Vancouver, has invited IVPF to exhibit at the event. Victoria thinks it is a good idea to attend this conference and will pursue it. TABLED 30 Aug 2004
- The (RSNA) Radiological Society of North America's Scientific Assembly and Annual Meeting is Nov 23 - Dec 3 in Chicago this year.  
<http://rsna2004.rsna.org/rsna2004/V2004/index.cvn> It is huge. Amy can attend. Victoria will look into costs and feasibility. TABLED 30 Aug 2004

**New Business:**

- Diane Watts was approved as IVPF participating member.
- The last IVPF Executive Committee meetings for 2004 will take place 1 November 2004 and 15 November 2004. Executive Committee meetings will resume 17 January 2005. IVPF annual Members' meeting and Board of Directors meeting are scheduled to take place on 24 January 2005. Executive Committee meetings will occur regularly every two weeks after 24 January 2005.

**The next regular IVPF Executive Committee meeting will take place on Monday, 1 November 2004 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) in the Board room of the Vasa Previa Chat Café.**

Meeting Adjourned at 17:23 GMT (11:23 AM CST)