

International Vasa Previa Foundation, Inc.

Executive Committee Meeting Minutes for 9 February 2004

Executive Committee members present:

- Cynthia Balota Paris, Secretary / Membership and Nominating Committees Chairperson
- Victoria Goldstein, Treasurer / PR, Research, and Fundraising Committee Chairperson

Amy Brown Gaghagen, President was not present

IVPF Committee chairpersons present:

- None

Kathy Blades, Support Committee Chairperson was not in attendance.

Meeting began at 16:03 GMT (10:03 AM CST)

Executive Committee Minutes from 26 January 2004 were approved for archival and distribution.

Agenda:

- Officer Reports
- Treasury Reports
- Chapter Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Budget
- Old Business
- New Business

Officer Reports:

- President
 - No report given.
- Vice President
 - Cindy will call the IVPF Board of Directors together in order to discuss appointing a new vice president.
- Secretary
 - Monthly Members' Meeting took place on 4 February 2004. Victoria hosted. IVPF participating member, Natasha Donnoley, has agreed to

help with the consolidation and secure internet implementation of the IVPF databases.

- Cindy is working with Natasha on the database consolidation. At the moment, already developed aspects and the necessary undeveloped aspects (security, web functionality, additional changes to existing tables, and forms production) are being discussed. Some suggestions were made and will be incorporated into the plan.
- Treasurer:
 - The denim shirts with the VPF logo have arrived, but have been done in Spanish by mistake. They will be returned and reworked at no extra charge.
 - UK:
Donations received: £ 0.00
UK expenses: £ 0.00
Total UK cash on hand: £ 467.00
Thank-you notes sent to donors: 0
In-kind donations: £ 0.00
 - USA:
Donations received: \$ 1020.04
USA expenses: \$ 0
Total USA cash on hand: \$ 28,834.71
Thank-you notes sent to donors: 2
In-kind donations: \$132.94

Membership:

Report for January 2004 was given:

- There are 60 participating members of IVPF, and 1 pending.
- There are 295 IVPF email group subscribers (6 new subscriptions, 6 unsubscriptions, 2 because of unworking email addresses).
- There are 153 Vasa_Previa email group subscribers (6 new subscribers, 2 unsubscriptions, 6 pending subscribers).
- There were 4 edits to the Vasa_Previa email group birthday calendar.
- There are 141 birthdays on the Vasa_Previa birthday calendar, 67 birthdays are angels. This is 47.5%, down from a little over 60%.
- Terri Fretwell has volunteered to work in the Membership Committee helping with communications and the Vasa-Previa email group calendar. Training is in progress.
- This committee continues to respond to email requests for information sent to info@vasaprevia.com as well as support requested via private emails.

Public Relations:

- Meredith Kirby's story titled "Charlotte's Legacy" has been published in the January/February 2004 edition of the Penn Stater.

Research:

- This committee needs a new chairperson. Victoria will put together a list of

suggested chairpersons.

Fundraising:

- Next scheduled walk meeting will be Thursday, 27 February.
- This committee needs a new chairperson. This committee needs a new chairperson. Victoria will put together a list of suggested chairpersons.

Education Committee Report:

- This committee needs a new chairperson. Tabled, pending reply from suggested chairperson.
- Cindy and Victoria are working to get the new brochure put together and printed with the Jan 2003 approved changes and the new graphic incorporated.

Support Committee Report:

- No report given. It was mentioned that the proposals this committee has submitted so far are outstanding.

Nominating Committee Report:

- It was suggested and agreed that the Nominating Committee meet with a list of possible chairpersons for Fundraising, Research, and Education, and make recommendations for these positions. Cindy will organize a meeting when the list of possible chair persons for has been made.

Budget:

- No report given.

Tax Exempt Status:

- No report given.

Old Business:

- IVPF website banner for use on other websites. Tabled 8 July 2002 pending sample submission.
- Victoria is working on Spanish translations of the IVPF brochure and Sophie's Walk information for the website. Tabled since 24 March 2003 as this is a work in progress.
- New page for the website about volunteering for the IVPF. (19 May 2003)
- IVPF document on management of vasa previa. (Tabled 19 May 2003 pending publication of pending medical articles)
- One invitation for the IVPF Medical Advisory Board is still outstanding. Amy will follow up.
- IVPF must obtain the permission from the artist to use Christina's painting <http://members.fnol.net/~tree/Christina/painting.htm> for future note card sales. Pending since 20 October 2003. Cindy thinks she followed up. Will follow up again.
- IVPF participation in the British Conference of OB/GYNAES (<http://www.bcog2004.co.uk>) July 7 - 9 in Glasgow. Victoria contacted Dr.

Oyelese, but she hasn't heard back from him yet. Tabled 9 Feb 2004 pending further professional information about the feasibility of someone presenting at the conference.

- Film committee needs to meet. Cindy will call the IVPF Board of Directors together to arrange a temporary committee for this project.
- Cindy will look into logo treatments. (26 January 2004)

New Business:

- It was proposed and unanimously agreed that Jennifer W. Roy be accepted as an IVPF participating member.
- It was proposed that IVPF pay \$124 for 10 copies of Contemporary OBGYN sent to Dr. Oyelese by Victoria Goldstein. These magazines are to be distributed to colleagues of Dr. Oyelese's at Georgetown and his new hospital, and for use in furthering the IVPF cause.
- Because we were effectively out of time and short handed today, discussions on possible projects / responsibilities of the IVPF Medical Advisory Committee was tabled. (9 Feb 2004)

The next regular IVPF Executive Committee meeting will take place on Monday, 23 February 2004 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) in the Board room of the VPF Chat Café.

Meeting Adjourned at 16:59 GMT (10:59 AM CST)